

PRIVACY STATEMENT Academy for Next Level Learning

The Academy for Next Level Learning, short name in this document 'ACADEMY', is registered at the Chamber of commerce under number 72138327 located in Amsterdam, The Netherlands.

1 Introduction.

This statement is intended to show that your personal information is handled with care. No more information is stored than is required for business support such as communication, services, marketing and technical support such as maintenance, development and operation of the tool. Collected personal data is not sold or made available to third parties. This is subject to special circumstances, for example if this is required by law or necessary for the provision of services or product delivery.

This privacy statement is fully compliant with Dutch law and regulations. Any dispute about this will be discussed in Dutch. See the Dutch version of this privacy statement.

2 Company description.

A full description of the ACADEMY and its activities can be found at www.a4nll.com.

3 Aim of data.

Data related to requests for support or activities are used to formulate an answer to the request.

Personal data are used for:

- for the delivery of services or products, for example www.boekenbestellen.nl
- business support such as communication, services, marketing
- technical support such as maintenance, development and operation of the tool.

This concerns data that are sent by email and data that become available via the internet, such as via Google Analytics and IP addresses.

4 Recipients of data.

When you fill in a form on the website, the information is stored on the servers of sqr.nl or wix.com. The information is transferred to the computers of the ACADEMY via secured connections, FTP or email.

Emails addressed to the ACADEMY arrive at the servers of sqr.nl or wix.com and eventually on the computers of the ACADEMY.

When you buy a book from the Academy publishing house via www.boekbestellen.nl, some of the data will end up on the Academy computers.

The ACADEMY website makes use of Google Analytics. You can find their privacy policy with more information on the websites of Google and Google Analytics.

5 Storage period.

Personal data are stored for as long as:

- it is required by law, such as invoices and accounting for the tax authorities
- it is necessary for the delivery of products or services
- it is necessary for communication about products and services such as marketing
- it is necessary for business and technical support
- reporting is desirable, such as newsletters

6 Your rights

6.1 Right to view:

Personal data entered in the website forms can be requested.

6.2 Right to rectification:

Personal data can be adjusted at any time if a request is made. This data is not changed in the archive, for example on invoices that must be kept for the tax authorities.

6.3 Right to submit a complaint:

Any complaints regarding the processing of your personal data can be submitted through the Dutch Data Protection Authority.

6.4 Right to transfer:

The ACADEMY does not transfer personal data to another party.

6.5 Right to stop the use of data:

A person whose personal data is stored at the ACADEMY can indicate that the ACADEMY may no longer use that data in the future, insofar as this is not in conflict to the other articles in this privacy statement.

7 Security.

Personal data on computers of the ACADEMY are protected with certified antivirus and firewall software.

The ACADEMY websites have a TLS certificate.